

REGULAR MEETING MINUTES

Tuesday, November 14, 2023

President: Susan Loeffler, Vice President: Robert Drain

Directors: Kristi Swift, Cameron Adams, Joan Ehler

5:00 PM OPEN SESSION

Call to order: 5:00 pm

Pledge of Allegiance to the Flag: *Led by Director Drain*

Director Roll Call: *President Loeffler is on leave – Absent. Director Swift is absent.*

Present: *Chief Warshawer*

Corrections to Agenda: *None*

I. PUBLIC COMMENT

Any member of the public may address the Board of Directors at this time on any matter within the jurisdiction of the Board, regardless of whether it is on the agenda. Those wishing to address matters on the agenda may hold their comments until that item is taken up, at which time the public will be permitted to address the Board of Directors prior to any action. Comments will be limited to three (3) minutes per speaker. Those speaking on behalf of an organization will be limited to five (5) minutes. This time limit may be extended at the sole discretion of the chair. All public meetings are recorded.
No public comment.

II. REVIEW / APPROVAL of MINUTES

Approval of minutes – regular meeting held on October 10, 2023. *Motion made to approve minutes from meeting held on October 10, 2023 (Adams/Ehler) Aye 3 – Nay 0*

III. REPORTS / INFORMATION ITEMS

- A. Chief's Training/Personnel Report/Grants (Chief Warshawer): *See attached. Chief is waiting on a response from the insurance company about the vehicle accident that broke the garage door at the old station. Director Ehler asked if there have been any quotes about a type 6. Chief relates he received quotes from Cascade Fire and quotes were expensive. Chief will be researching and continue to work with Stan Ehler to find something that works within the budget and needs of the department.*
- B. Swearing in Ceremony Update (Director Swift/Board Clerk): *Lisa relates the swearing in for the Chief and Captains will be at the end of January as long as the badges have been delivered. There will be an announcement in the newspaper and social media flyers. Chief will be ordering the badges and name tags and the date of the event will be based on when the badges arrive.*
- C. Update the District Biannual Audit FY 21/22 and FY 22/23 (Director Ehler): *Needs to be turned in by the first of December, mid-December at latest. Stan and Lisa will work together to get the audit turned in on time. Will be on the agenda for next month.*

D. Correspondence (Clerk): *None*

VI. DISCUSSION / ACTION ITEMS

- A. Board Acceptance of New Recruits (Chief Warshawer): *What is the process to allow the board time to be aware of who the current applicant are after the interview. Will be under Discussion/Action as an ongoing line item.*

- *Motion made to accept new trainees on the Chief's report from October 2023. (Ehler/Adams) Aye -3, Nay – 0.*
- *Motion made to accept new applicants Colin Beam and Russ Newsman (from November 2023 Chief's Report (Adams/Ehler) Aye – 3, Nay – 0.*

B. Contracted Medical Clinic for Volunteers Review (Director Adams): The current applicants will stay with the current medical provider to finish their physicals. The two new applicants will be on hold until next week. *Lisa is in contact with Occu-Med to change the medical provider to Agile Occupational Health in Redding. Director Ehler will talk with the insurance carrier to find out the obligations of the district and the Chief will report on the requirements of NFPA. This item will be on the agenda in December.*

C. Consider Financial Report / Warrants for October 2023 (Financial Clerk): *Motion made to accept financial report (Ehler/Adams) Aye – 3, Nay – 0.*

VII. NEW BUSINESS:

- *Payment of remainder of Deep Incident under Discussion/Action on December agenda.*
- *Director Adams asked what the status of the propane tank. The Chief relates that propane has not been used very much.*
- *Budget meeting will be November 30, 2023, at 4:00 pm.*
- *David Loeffler sent acting President Drain a 10-year plan and would like this item on the January agenda.*
- *Brown Act training on the December agenda.*
- *Evaluations need to be done for the Clerk of the Board and the Financial Clerk. Clerk of the board in January, Fire Clerk evaluation in February and Financial Clerk evaluation in March.*

VIII. ORAL COMMUNICATIONS/DIRECTORS COMMUNICATIONS: *Directors thank the chief, fire clerk and financial clerk.*

IX. ADJOURNMENT: 6:43