

REGULAR MEETING MINUTES

Tuesday May 11, 2021

President: David Loeffler, Vice President: Sue Loeffler
Directors: Robert Drain, Kristi Swift, 1 – Vacant Seat

5:00 PM OPEN SESSION

Call to order: 5:04

Pledge of Allegiance to the Flag: Led by President Loeffler

Director Roll Call: All directors present

Present: Firefighter Julie Velazquez

Corrections to Agenda: Addition of Item IV B and update “March” to April Item IV C.

I. PUBLIC COMMENT

Any member of the public may address the Board of Directors at this time on any matter within the jurisdiction of the Board, regardless of whether or not it is on the agenda. Those wishing to address matters on the agenda may hold their comments until that item is taken up, at which time the public will be permitted to address the Board of Directors prior to any action. Comments will be limited to three (3) minutes per speaker. Those speaking on behalf of an organization will be limited to five (5) minutes. This time limit may be extended at the sole discretion of the chair.

II. REVIEW / APPROVAL of MINUTES

Approval of minutes - Regular meeting held on April 13, 2021. Motion made to approve the April 13, 2021 minutes. (S.Loeffler/Swift) Aye – 4, No – 0 Motion carried.

III. REPORTS / INFORMATION ITEMS

- A. Fire Chief’s Training/Personnel Report/Grants (Chief Reeves): *See attached report.*
- B. Modular Buildings Update (President Loeffler): No update. *Tabled until further notice.*
- C. Department Emails (Financial Clerk): Financial Clerk relates Director Drain is looking into this information and asks if we are using the nonprofit gmail. *The Board Clerk will find out information and report at the next meeting.*
- D. Preliminary Budget FY 21/22 (Director Drain): Budget to be considered for approval during the July meeting.
- E. Correspondence (Clerk): Questionnaire from LAFCO.

IV. DISCUSSION / ACTION ITEMS

- A. OES Salary (President Loeffler): There is an estimated 8% loss of funds due to the administration rate not being high enough to offset costs. President Loeffler will work on adjusting the administration rate to make up for the loss. *Board Clerk will prepare a resolution for the next meeting for portal to portal and overtime pay for mutual aid responders.*
- B. Cal-Fire Contract (Chief Reeves): Motion made to approve the Cal-Fire Contract. (Director Drain/Director Swift) Aye – 4, No – 0 Motion carried.

C. Consider Financial Report / Warrants for May 2021 (Financial Clerk): *See attached report.* Motion made to approve financial report and monthly warrants. (Director Loeffler/ Director Swift) Aye – 4, No – 0. Motion carried.

V. **NEW BUSINESS:** Board to meet before the Chief’s 6 month review to discuss performance of the chief.

VI. **ORAL COMMUNICATIONS/DIRECTORS COMMUNICATIONS:** Director S.Loeffler thanks the crew for their hard work. Director Drain relates they need to start looking for a replacement for The Financial Clerk as she will be retiring in the near future. Pump test records have been received by President Loeffler and 3112 can be picked up.

VII. **ADJOURNMENT:** 6:26