

REGULAR MEETING MINUTES

Tuesday December 8, 2020

President: David Loeffler, Vice President: Sue Loeffler

Directors: Robert Drain, 2 – Vacant Seats

4:30 PM CLOSED SESSION

Call to order:

I. Board Seat Interview

5:00 PM OPEN SESSION

Call to order: Meeting called to order at 5:00 PM

Pledge of Allegiance to the Flag: President Loeffler led pledge

Director Roll Call: All directors present

Present: Battalion Chief Leroy Warshawer, Kristi Swift

Corrections to Agenda: No corrections to agenda

I. PUBLIC COMMENT

Any member of the public may address the Board of Directors at this time on any matter within the jurisdiction of the Board, regardless of whether or not it is on the agenda. Those wishing to address matters on the agenda may hold their comments until that item is taken up, at which time the public will be permitted to address the Board of Directors prior to any action. Comments will be limited to three (3) minutes per speaker. Those speaking on behalf of an organization will be limited to five (5) minutes. This time limit may be extended at the sole discretion of the chair.

II. REVIEW / APPROVAL of MINUTES

Approval of minutes - Regular meeting held on November 10, 2020. Motion made to approve the November 10, 2020 minutes. (Drain/Loeffler) Aye – 3, No – 0 Motion carried.

III. REPORTS / INFORMATION ITEMS

- A. Report Out Closed Session held December 8, 2020 (President Loeffler): A interview was held for Kristi Swift to join the HFPD board. Unanimous decision to give her a board seat. Mrs. Swift agreed to join the board.**
- B. Fire Chief's Training/Personnel Report/Grants (Chief Reeves): *See attached report.* President Loeffler will be writing a letter to Post Mt regarding HVFD responding to their calls.**
- C. Modular Buildings Update: (President Loeffler): No update**
- D. Conflict of Interest Update (Board Clerk): Moved to discussion/action items, IV Item F**
- E. EMS Education (Fire Clerk): Lisa explained that TCLS will be moving to a blended course for PSFA/EMR and that will be available to HVFD at no cost due to the agreement made between TCLS and HVFD.**
- F. Correspondence (Clerk): No correspondence.**

IV. DISCUSSION / ACTION ITEMS

- A. Seating Board Member (President Loeffler): Motion made to approve Kristi Swift as a board member. (Loeffler/Drain)) Aye – 3, No – 0 Motion carried.
- B. Francis Enos Pump Repair (President Loeffler): Francis Enos labor charges are being disputed by HFPD but will be paying for parts. 3112 needs to be moved from Francis Enos lot. President Loeffler will be adding information to letter disputing the labor charges. Tabled to next meeting.
- C. Fire Prevention/Life Safety Inspection/Flow Testing Update (President Loeffler): Under code of regulation title 19, HFPD cannot give up the inspections/testing unless we get an MOU with a private company or contract with Weaverville fire. President Loeffler will teach Chief Reeves how to do the inspections/prevention, etc. In the future the board would like to send the crew to fire prevention officer training. HVFD is responsible for investigations of vehicle or structure fires. Director Drain thinks the neighboring fire department should handle the investigations; Fire Captain 1 is not affordable to the district so that is not an option. This item to be looked at in January 2021 meeting as an action item. Tabled to next meeting.
- D. Retroactive Pay for Janitorial Position (Chief Reeves): Julie and Justin have been doing the job since Ryan Howell resigned from the position. Motion made to retroactively pay for janitorial duties. Motion made to retroactively pay Julie Velazquez and Justin Molner for janitorial duties (Drain/Loeffler) Aye – 3, No – 0 Motion carried.
- E. Rotary Club Use of Firehall (President Loeffler): Board approves use of the firehall for Rotary Club Meetings only if they adhere to COVID restrictions. They can hold meetings only, no other functions. Chief .Reeves will contact The Rotary Club and update them on the decision
- F. Conflict of Interest Update (Board Clerk): Conflict of Interest updated to include designated positions to include Fire Chief, Assistant Chief, Board Clerk, Fire Clerk. Motion made to approve Conflict of Interest changes. (Drain/Loeffler)) Aye – 3, No – 0 Motion carried. Conflict of Interest Resolution signed by HFPD board.
- G. Consider Financial Report / Warrants for November 2020 (Financial Clerk): *See attached report* Motion made to accept the financial report and approve the warrants for December. (Drain/Loeffler) Aye – 3, No – 0 Motion carried.

V. NEW BUSINESS: No new business

VI. ORAL COMMUNICATIONS/DIRECTORS COMMUNICATIONS: HFPD board members offer their congratulations to Mrs. Swift and welcome her to the board.

VII. ADJOURNMENT: Meeting adjourned at 6:20.