Enterprise System Catalog:
May 20, 2020

Vendor and Product: **Microsoft/Microsoft 365 Business**
System Purpose: Create agendas/minutes/other documents
Categories/Types of Data: General
Dept/Primary Custodian: Not applicable
Frequency of Collection: As needed
Frequency of Update: As needed

Vendor and Product: **Intuit/Quickbooks**
System Purpose: Bookkeeping
Categories/Types of Data: Income/Expense
Dept/Primary Custodian: Not applicable
Frequency of Collection: As needed
Frequency of Update: As needed

Vendor and Product: **Adobe Acrobat DC**
System Purpose: Create documents/forms
Categories/Types of Data: General
Dept/Primary Custodian: Not applicable
Frequency of Collection: As needed
Frequency of Update: As needed

Vendor and Product: **Realtaxtools/Payroll Mate**
System Purpose: Payroll/forms
Categories/Types of Data: General
Dept/Primary Custodian: Not applicable
Frequency of Collection: As needed
Frequency of Update: As needed