

REGULAR MEETING MINUTES

Tuesday January 14, 2020

President: David Loeffler, Vice President: Sue Loeffler
Directors: Robert Drain, 2 – Vacant Seats

5:00 PM OPEN SESSION

Call to order: Meeting called to order at 5:00 PM.

Pledge of Allegiance to the Flag: Pledge led by President Dave Loeffler.

Director Roll Call: President Loeffler, Director Sue Loeffler and Director Drain all present.

Corrections to Agenda: Agenda corrected to show in section IV, item H to read: Warrants for January 2020.

I. PUBLIC COMMENT

Any member of the public may address the Board of Directors at this time on any matter within the jurisdiction of the Board, regardless of whether or not it is on the agenda. Those wishing to address matters on the agenda may hold their comments until that item is taken up, at which time the public will be permitted to address the Board of Directors prior to any action. Comments will be limited to three (3) minutes per speaker. Those speaking on behalf of an organization will be limited to five (5) minutes. This time limit may be extended at the sole discretion of the chair.

Weaverville Fire Chief Todd Corbett was present and provided information regarding TCLS Measures D and E to be voted on in March 2020. HFPD Board supports the measure and will be writing a letter of support. Board request to place on February agenda. Volunteer Reeves also in attendance.

II. REVIEW / APPROVAL of MINUTES

Approval of minutes - Special meeting held on November 22, 2019. Motion made to approve November 22, 2019 minutes. (S Loeffler/Drain): Aye-3; No-0: Motion carried

III. REPORTS / INFORMATION ITEMS

- A. Fire Chief's Training/Personnel Report/Grants (Chief Spiersch): *See attached report* . Accepted by the Board
- B. Director Appointments to Committees (President Loeffler): Director Drain assigned to Budget Committee and Director S Loeffler assigned as Board Liaison.
- C. Mid-Year Budget Review (Financial Clerk): Mid-term budget review by Budget Committee will be scheduled in January 2020 with recommendations to be presented to the Board at February 11th meeting.
- D. Mutual Aid Policy Draft Update (President Loeffler): Policy is being reviewed per policy section. Additional updates will be made at the next Board meeting in February. President Loeffler requested the Fire Fighter Mutual Aid Policy be placed on the February agenda for consideration of suspension until mutual aid billings are paid by agencies. Request being made due to payments not being received for past mutual aid incidents.
- E. Conflict of Interest Policy (Financial Clerk): The need to update policy was presented to the Board due to audit requirements and the need to include more positions as part of the policy. Updated information will be proposed at the February meeting.

- F. Generator issues at Old Station (President Loeffler): President Loeffler had Sharp Electric check the generator at the old station and it was noted there was not enough voltage to run generator. It may be necessary to replace the generator due to age.
- G. Correspondence (Clerk): EDD Notification AB 5 -Independent Contractors
LAFCO SB 929 Special District Website
Notice of Settlement – Sprint vs State of California Informational only

IV. DISCUSSION / ACTION ITEMS

- A. Review-Update of RFPS (President Loeffler): There has been no new bids received. President Loeffler requested this be removed from the agenda.
- B. Board Approval of Karen Spiersch to Company 31 – Held over Nov Mtg Due to No Action Taken (President Loeffler): Board requested this item be tabled until the February meeting.
- C. Consider Cloud Storage for District Records Specific to Public Records Act (Financial Clerk): It was decided to contact Jack Heard to either come to next board meeting or possibly discuss with him earlier and present the information to the Board. Financial Clerk directed to contact him.
- D. Consider Increased Liability Limits on District Insurance Coverage (Financial Clerk): A quote for \$750.00 per year to increase liability by 1 million was discussed. Intended to cover all apparatus/buildings and Board. Motion made to approve the increase and include in the mid-term budget: (Drain/S Loeffler): Ayes-3, No-0. Motion Carried.
- E. Clerk of the Board Updated Contract, Scope of Work and Position Posting (President Loeffler): President Loeffler requested the Board read through the updated Contract provided in board packet and discuss at the February meeting.
- F. EDD AB 5 – Consider Status of District Independent Contractor Eligibility per AB 5 (Financial Clerk): At this time the 1099 designation for the Financial Clerk, Clerk of the Board and Administrative Assistant will remain until the cost to converting to W-2 status is done. Will be done by either the February or March meetings. No action taken at this time.
- G. Trinity LAFCO – Resolution Hardship Exemption SB 929 Special Dist. Website (Financial Clerk): The Financial Clerk contacted LAFCO to get more details regarding the exemption. It was decided a resolution would be prepared for the February meeting and a course of action determined on how to comply with SB 929 during this year. No action taken at this time.
- H. Consider Financial Report / Warrants for January 2020 (Financial Clerk): *See attached report*
Motion made to accept the Financial Report and Warrants for January: (Drain/S Loeffler): Ayes-3, No-0: Motion Carried

V. **NEW BUSINESS**: There was no new business

VI. **ORAL COMMUNICATIONS/DIRECTORS COMMUNICATIONS**: Director Drain thanked everyone one for all their hard work. President Loeffler said he has been asking business people in town about serving on the Board, but no interest.

VII. **ADJOURNMENT**: Meeting adjourned at 6:00 PM