HAYFORK FIRE PROTECTION DISTRICT BOARD of DIRECTORS Old Hayfork Fire Station 7230 State Hwy. 3 Hayfork, CA 96041

REGULAR MEETING AGENDA

Tuesday December 14, 2021

President: Susan Loeffler, Vice President: Robert Drain Directors: David Loeffler, Kristi Swift, 1 – Vacant Seat

5:00 PM OPEN SESSION

Call to order:

Pledge of Allegiance to the Flag:

Director Roll Call: Corrections to Agenda:

I. PUBLIC COMMENT

Any member of the public may address the Board of Directors at this time on any matter within the jurisdiction of the Board, regardless of whether it is on the agenda. Those wishing to address matters on the agenda may hold their comments until that item is taken up, at which time the public will be permitted to address the Board of Directors prior to any action. Comments will be limited to three (3) minutes per speaker. Those speaking on behalf of an organization will be limited to five (5) minutes. This time limit may be extended at the sole discretion of the chair.

II. REVIEW / APPROVAL of MINUTES

Approval of minutes - Regular meeting held on November 9, 2021.

III. REPORTS / INFORMATION ITEMS

- **A.** Report Out Closed Session Held December 6, 2021 (President S.Loeffler):
- **B.** Fire Chief's Training/Personnel Report/Grants (Battalion Chief Warshawer): See attached report.
- **C.** Correspondence (Clerk):

IV. DISCUSSION / ACTION ITEMS

- A. Comprehensive Review/Update of District Policies and Procedures (Financial Clerk):
 - a. Official Minutes Signature Page:
 - b. Purchasing Policy Approved Vendors:
 - c. Recording Policy for Board Meetings:
- **B.** Frontier Fuel Account Status of Card Request for Emergency Use (Financial Clerk):
- C. Stipends (Director Swift):
- **D.** Consider Financial Report / Warrants for November 2021 (Financial Clerk): See attached report.

V. <u>NEW BUSINESS:</u>

VI. ORAL COMMUNICATIONS/DIRECTORS COMMUNICATIONS:

VII. ADJOURNMENT: