

REGULAR MEETING MINUTES

Tuesday August 11, 2020

President: David Loeffler, Vice President: Sue Loeffler

Directors: Robert Drain, 2 – Vacant Seats

5:00 PM OPEN SESSION

Call to order: Meeting called to order at 5:00 PM

Pledge of Allegiance to the Flag: President Loeffler led pledge

Director Roll Call: All directors present

Corrections to Agenda: No corrections to agenda

Present: Justin Molner and Julie Velazquez

I. PUBLIC COMMENT

Any member of the public may address the Board of Directors at this time on any matter within the jurisdiction of the Board, regardless of whether or not it is on the agenda. Those wishing to address matters on the agenda may hold their comments until that item is taken up, at which time the public will be permitted to address the Board of Directors prior to any action. Comments will be limited to three (3) minutes per speaker. Those speaking on behalf of an organization will be limited to five (5) minutes. This time limit may be extended at the sole discretion of the chair.

II. REVIEW / APPROVAL of MINUTES

Approval of minutes - Regular meeting held on July 14, 2020. Motion made to approve the July 14, 2020 minutes. (Loeffler/Drain) Aye – 3, No – 0 Motion carried.

Approval of minutes - Special meeting held on July 28, 2020. Motion made to approve the July 28, 2020 minutes. (Loeffler/Drain) Aye – 3, No – 0 Motion carried.

III. REPORTS / INFORMATION ITEMS

- A. Fire Chief's Training/Personnel Report/Grants (Chief Spiersch): *See attached report.* Board is concerned about how long it is taking to fix 3112. President Loeffler will call Francis Enos and discuss issues regarding 12. Craig Hair wants to add two hydrants on Dirt Road. Chief would like the approval of the board. President Loeffler relates that the hydrants need to be a minimum of 6" but preferably 8".
- B. Fire Chief's Association Minutes/Agenda (President Loeffler): *See attached.*
- C. Modular Buildings (President Loeffler) President Loeffler presented a quote from Claytons homes with building plans. Director Drain suggests a bigger living room space for meetings. Must contact PUD for a power drop, currently have three phases. Director Drain asked if the living room/dining wall can be taken out to create one large room? ADA bathroom is included in this floor plan. President Loeffler spoke to Dick Murray, approximately 1 ¾ million to complete the wing at the firehall as originally planned. President Loeffler has plans for an in-house alarm system wired into the new building. Further discussion to take place in the next meeting.
- D. Firehouse Subs Foundation Grant (Fire Clerk): *See attached report.* Fire Clerk reported that the grant application is on track to be turned in by the due date. It is a no match grant up to \$50,000. Grant is

being applied for as the Hayfork Volunteer Fire Department, not as the district. Items being requested are safety equipment including PPE, nozzles, and a new set of combination jaws/cutters. Grant application must be turned in by August 19th. Grant recipient's to be announced in two months.

E. Correspondence (Clerk): No correspondence

IV. DISCUSSION / ACTION ITEMS

A. Convert Janitorial Job to Stipend Pay with Volunteer Rotating Job on an Annual Basis (President Loeffler): J. Velazquez suggests stipend to be paid quarterly. Financial Clerk suggested job obligations can be month to month and paid on a quarterly basis. Fire Clerk explains to J. Velazquez how to track who completed the work each month for quarterly stipend pay. President Loeffler tables discussion to next month.

B. Janitorial Scope of Work Review (President Loeffler): Tabled to next month.

C. Fire Hydrant Painting/Weed Eating Pay Change to Stipend (President Loeffler): Tabled to next month.

D. Consider Financial Report / Warrants for April 2020 (Financial Clerk): *See attached report.* Motion made to accept the financial report and approve August warrants. (S.Loeffler/Drain) Ayes – 3, No – 0, Motion carried.

V. NEW BUSINESS: President Loeffler reports speaking to Ed Presley the OES manager. The county wants to put a community siren in Hayfork. OES wants HFPD to pay for installation/mounting. OES will buy the siren. Not enough information given to know if the HFPD can pay for cost of installation and mounting. More information is needed. A suggestion is made that the community may be willing to hold a fundraiser to pay for installation. Chief Spiersch reports he had talked to OES about buying the siren and picked out two different possibilities but there was no mention of HFPD paying for installation/mounting.

VI. ORAL COMMUNICATIONS/DIRECTORS COMMUNICATIONS: Director Drain relates that it's "time to tighten our belt".

VII. ADJOURNMENT: Motion made to adjourn. Meeting adjourned at 6:29.