

REGULAR MEETING MINUTES

Tuesday March 9, 2021

President: David Loeffler, Vice President: Sue Loeffler
Directors: Robert Drain, Kristi Swift – 1 Vacant Seat

5:00 PM OPEN SESSION

Call to order: Meeting called to order at 5:00 PM

Pledge of Allegiance to the Flag: President Loeffler led pledge.

Director Roll Call: Director Kristi Swift absent

Present: Battalion Chief Leroy Warshawer, Firefighter Julie Velazquez

Corrections to Agenda: No corrections to agenda

I. PUBLIC COMMENT

Any member of the public may address the Board of Directors at this time on any matter within the jurisdiction of the Board, regardless of whether or not it is on the agenda. Those wishing to address matters on the agenda may hold their comments until that item is taken up, at which time the public will be permitted to address the Board of Directors prior to any action. Comments will be limited to three (3) minutes per speaker. Those speaking on behalf of an organization will be limited to five (5) minutes. This time limit may be extended at the sole discretion of the chair.

II. REVIEW / APPROVAL of MINUTES

- Approval of corrected minutes – Regular meeting held on December 8, 2020. Motion made to approve the corrected December 8, 2020 minutes. (Drain/S.Loeffler) Aye – 3, No – 0 Motion carried.
- Approval of corrected minutes – Regular meeting held on January 12, 2021. Motion made to approve the corrected January 12, 2021 minutes. (S.Loeffler/Drain) Aye – 3, No – 0 Motion carried.
- Approval of minutes – Special meeting held Feb 4, 2021. Motion made to approve the February 4, 2021 minutes. (S.Loeffler/Drain) Aye – 3, No – 0 Motion carried.
- Approval of minutes - Regular meeting held on February 9, 2021. Motion made to approve the February 9, 2021 minutes. (S.Loeffler/Drain) Aye – 3, No – 0 Motion carried.
- Approval of minutes – Special meeting held on February 22, 2021. Motion made to approve the February 22, 2021 minutes. (S.Loeffler/Drain) Aye – 3, No – 0 Motion carried.

III. REPORTS / INFORMATION ITEMS

- Report Out Closed Session Held February 27, 2021 (President Loeffler): Litigation to be started with Francis Enos Pump Repair
- Report Out Emergency Meeting Held March 9, 2021 (President Loeffler): Recessed pending further information.
- Fire Chief's Training/Personnel Report/Grants (Chief Reeves): *See attached report.* Battalion Chief delivers Chiefs Report for Chief Reeves, who is not present. President Loeffler reports that 3111 had a switch on the pump was faulty and has been replaced. 3111 is repaired.
- Modular Buildings Update: (President Loeffler): Financial Clerk reports that all information has been sent for a USDA loan.

- E. Cal-OES August Complex Billing (Board Clerk): *See attached report*. Second August complex billing for E-3161 has been accepted.
- F. Annual 700 Forms (Board Clerk): All forms will be filled out by board members and returned to Board clerk to return to the county.
- G. HFPD Email Clarification on Historical Retention (Financial Clerk): Financial Clerk suggests that the board considers a policy stating retention for documentation of fire department related email. Historically it is 4-10 years for retention.
- H. Worker Compensation Rate for Medical Aid/Firefighter (Financial Clerk): Tabled to next month's meeting.
- I. Mutual Aid Payments to Firefighters Policy Draft (Financial Clerk): Tabled to next month's meeting.
- J. Correspondence (Clerk): Financial Clerk: State of California has ended the contract with voyager. Expires June 30, 2021. Financial Clerk will contact someone and see what the changes will be and if our benefits will remain the same as with Voyager. Will be a report item for next month's meeting.

IV. DISCUSSION / ACTION ITEMS

- A. Consider Financial Report / Warrants for March 2021 (Financial Clerk): *See attached report*. Motion made to approve financial report and monthly warrants. (Drain/S.Loeffler) Aye – 3, No – 0. Motion carried.

V. **NEW BUSINESS**: No new business

VI. **ORAL COMMUNICATIONS/DIRECTORS COMMUNICATIONS**: Director Loeffler hopes everyone can stay warm! Director Drain thanks the Financial Clerk and Board Clerk.

VII. **ADJOURNMENT**: Meeting adjourned at 6:11.