

REGULAR MEETING MINUTES

Tuesday October 13, 2020

President: David Loeffler, Vice President: Sue Loeffler
Directors: Robert Drain, 2 – Vacant Seats

5:00 PM OPEN SESSION

Call to order: Meeting called to order at 5:00 PM
Pledge of Allegiance to the Flag: President Loeffler
Director Roll Call: All Directors present
Corrections to Agenda: No corrections to agenda

I. PUBLIC COMMENT

Any member of the public may address the Board of Directors at this time on any matter within the jurisdiction of the Board, regardless of whether or not it is on the agenda. Those wishing to address matters on the agenda may hold their comments until that item is taken up, at which time the public will be permitted to address the Board of Directors prior to any action. Comments will be limited to three (3) minutes per speaker. Those speaking on behalf of an organization will be limited to five (5) minutes. This time limit may be extended at the sole discretion of the chair.

Assistant Chief – Whitney Reeves present for meeting

II. REVIEW / APPROVAL of MINUTES

Approval of minutes - Regular meeting held on September 8, 2020. – Motion made to approve minutes (Director Drain/Director Loeffler) Aye – 3, No – 0. Motion carried.

Approval of minutes - Special meeting held on September 26, 2020. – Correction to show Special Meeting Minutes. Motion made to approve minutes with correction (Director Loeffler/Director Drain) Aye – 3, No – 0. Motion carried.

III. REPORTS / INFORMATION ITEMS

- A. Fire Chief's Training/Personnel Report/Grants (Chief Spiersch): *See attached report.* Assistant Chief Reeves gave report. Updated Board on status of mutual aid and personnel.
- B. Modular Buildings Update (President Loeffler): No update.
- C. OES Community Siren (President Loeffler): The volunteers are setting up a fundraiser and contacting Supervisor Chadwick. Board is supporting the Community Siren program for installing and keeping maintained.
- D. Conflict of Interest Amendments (Board Clerk): Will be addressed next month due to a change in staff serving as the contact person at the county.
- E. Firehouse Subs Foundation Grant (Board Clerk): Grant was not awarded.
- F. Risk Management Plan (Financial Clerk): Outline of topics given to Board. Resources available through website on VFIS, District insurance carrier, that will be helpful in developing the plan.
- G. Correspondence (Clerk): Emails received regarding COVID and reporting from FASIS.

IV. DISCUSSION / ACTION ITEMS

- A. Janitorial Scope of Work Review (President Loeffler): Motion made to adopt scope of work. (Director Drain/Director Loeffler) Aye – 3, No – 0. Motion carried.
- B. Fire Chief (President Loeffler): Letter of resignation received from Chief Spiersch. Chief Spiersch agreed to make resignation effective on October 31, 2020. Discussion ensued regarding transition and a time line. Chief Spiersch agreed to assist in the transition and plans to remain on as a volunteer serving as Captain. Board will meet to update Contract for Chief Position and transition time-line. Special Meeting scheduled for the Board on October 15, 2020 at 4:00 PM. Motion made to accept resignation submitted by Chief Spiersch. (Director Drain/Director Loeffler) Aye – 3, No – 0. Motion carried.
- C. Mutual Aid Payments (Financial Clerk): Request made by Financial Clerk to reinstate mutual aid payments that had been suspended earlier in the year. Reinstatement of payments needed in order to be able to pay 1/3rd amount of mutual aid to volunteers prior to receiving payments from Cal-Fire/USFS regarding current mutual aids. Motion made to temporarily reinstate firefighter pay plan. (Director Drain/Director Loeffler) Aye – 3, No – 0. Motion carried.
- D. Consider Financial Report / Warrants for August 2020 (Financial Clerk): *See attached report*. It was noted there are a couple of accounts, 2140 and 2060, that will be too low to sustain any additional expenses for these line items for the remainder of the fiscal year. Budget committee needs to meet to make necessary adjustments for anticipated expenses yet to be billed for equipment under repair during this current budget. Motion made to approve financial report and monthly warrants. (Director Loeffler/ Director Drain) Aye – 3, No – 0. Motion carried.

V. NEW BUSINESS: There was no new business.

VI. ORAL COMMUNICATIONS/DIRECTORS COMMUNICATIONS: Board thanked Chief Spiersch and acknowledged the hard work everyone has put in.

VII. ADJOURNMENT: Motion made to adjourn meeting at 6:07 PM. (Director Loeffler/Director Drain) Aye – 3, No – 0. Motion carried.